



GMPRD Offices located at:
310 North Hawthorne Drive
Middleton, ID 83644
208/585-3461

SPECIAL USE PERMIT

GMPRD parks are public parks and are intended to be used by the public for both team and individual sporting events and recreational activities. Individual citizens and not-for-profit community sporting organizations can use the GMPRD parks for FREE; although coordination of field use may be necessary. Individuals or organizations using the GMPRD parks for for-profit activities, such as trade shows, craft bazarres, or other events intended to allow someone to charge money for goods or services, must:

- 1) Complete a special use permit;
- 2) Get prior approval from the Board of Directors; and
- 3) Abide by the GMPRD requirements (attached).

Special Use Permits will be evaluated on a case-by-case basis. As such, GMPRD cannot guarantee your exclusive use of the park area that you request.

Name of person completing Special Use Permit _____

Physical Address of person completing Special Use Permit _____

Home Phone # _____ Cell Phone # _____

Date(s) requested: _____ Time(s) requested _____

Name/Organization: _____

Type of Event: _____

#of people working the event: _____ # expected to attend the event _____

Check one: not-for-profit event for-profit event

List all equipment or supplies that will be brought onto the parks or set up in the parks:

By signing below, you agree to the following terms and conditions.

- 1) For-profit applicants must provide a \$300 security deposit 7 days prior to the event. Not-for-profit groups, such as family reunions or wedding parties must provide a \$100 security deposit 7 days prior to the event;
- 2) Each for-profit vendor must pay \$10 to GMPRD 7 days in advance for every 12 x 12 foot area used to sell goods or services;
- 3) Security deposits will be refunded within 3 days of the event less damages, cleaning costs, and unpaid vendor fees. ;
- 4) For-profit applicants must provide a detailed list of all persons/vendors selling goods and services for-profit 2 days prior to the event;
- 5) Applicants CANNOT charge individual vendors more than \$10, and CANNOT pocket any money for coordinating for-profit events on GMPRD parks. However, event coordinators may charge vendors a pro-rated portion of any liability insurance;
- 6) Applicant must carry standard one million dollar (\$1,000,000) liability insurance and name the Greater Middleton Parks and Recreation District as co-insured. Policy must be filed with GMPRD 2 days prior to the event;
- 7) Applicant and vendors must not access the park before 8:00am and must be out of the park by 9:00pm;
- 8) All trash and personal effects must be removed from the property at the applicants expense, and
- 9) Vacate the property immediately, and upon request by parks staff, when the park is no longer safe for occupancy by either the vendors or park patrons.

I understand and agree that by signing below I am legally responsible to abide by the terms and condition set forth in this SPECIAL USE PERMIT. I further understand and agree, that as the applicant, I am the sole person responsible for aforementioned requirements and should any suit arise between the parties listed herein, that I am responsible and will provide the necessary remedy.

I further understand that this agreement is for the place, date and time listed here on, and that I am required to have my fees and certificate of insurance on file at the GMPRD in accordance with the aforementioned requirements.

Responsible Party

GMPRD Representative