



GMPRD Offices located at:
 310 North Hawthorne Drive
 Middleton, ID 83644
 208/585-3461

SPECIAL USE PERMIT – SPORTING EVENT

Thank you for considering GMPRD’s parks for your upcoming event! We are happy to serve you. Our parks are public parks and are intended to be used by the patrons of our district for both team and individual sporting events and recreational activities. Individual citizens and not-for-profit community sporting organizations within our district may use the GMPRD parks for FREE; although coordination of field use may be necessary. Individuals or organizations using the GMPRD parks for activities, such as tournaments including out-of district teams, or other events intended to allow someone to charge money for goods or services, must:

- 1) Complete a special use permit;
- 2) Get prior approval from the Board of Directors; and
- 3) Abide by the GMPRD requirements (attached).

Special Use Permits will be evaluated on a case-by-case basis. As such, GMPRD cannot guarantee your exclusive use of the park area that you request.

Name of person completing Special Use Permit: _____

Physical Address of person completing Special Use Permit: _____

Home Phone #: _____ Cell Phone #: _____

Date(s) requested: _____ Time(s) requested: _____

Name/Organization: _____

Type of Event: _____

Check one: in district event out of district event both

of in-district Teams expected: _____ # of out-of-district Teams expected: _____

#of people working the event: _____ #of spectators expected: _____

Will you have vendors? _____ # of vendors expected: _____

List all equipment or supplies that will be brought onto the parks or set up in the parks:

List any special requests or needs GMPRD may be able to assist you with:

By signing below, you agree to the following terms and conditions:

- 1) Applicants must provide a \$300 security deposit 7 days prior to the event. Security deposits will be refunded within 3 days of the event less damages, cleaning costs, and unpaid vendor fees. ;
- 2) For each **out of district team** \$2 per player, or \$20 per team (whichever is greater) must be paid to GMPRD 7 days in advance;
- 3) Applicants must provide a completed roster of each out of district team.
- 4) Each for-profit vendor must pay \$10 to GMPRD 7 days in advance for every 12 x 12 foot area used to sell goods or services;
- 5) Applicants must provide a detailed list of all persons/vendors selling goods and services for-profit 2 days prior to the event;
- 6) Applicants are not allowed to charge out of district teams more than \$20, nor individual vendors more than \$10. However, the applicant may charge vendors a pro-rated portion of the liability insurance;
- 7) Applicant must carry standard one million dollar (\$1,000,000) liability insurance and name the Greater Middleton Parks and Recreation District as co-insured. Policy must be filed with GMPRD 2 days prior to the event;
- 8) Applicant teams and vendors must not access the park before 8:00 am and must be out of the park by 9:00 pm;
- 9) All trash and personal effects must be removed from the property at the applicants expense, and
- 10) Vacate the property immediately, and upon request by parks staff, when the park is no longer safe for occupancy by either the vendors or park patrons

I understand and agree that by signing below I am legally responsible to abide by the terms and condition set forth in this SPECIAL USE PERMIT. I further understand and agree that as the applicant, I am the sole person responsible for aforementioned requirements and should any suit arise between the parties listed herein, that I am responsible and will provide the necessary remedy.

I further understand that this agreement is for the place, date and time listed here on, and that I am required to have my fees and certificate of insurance on file at the GMPRD in accordance with the aforementioned requirements.

Responsible Party

GMPRD Representative

Date Fees received: _____ **Date Insurance Certification received:** _____